



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0293, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 16, 2017**

#### COMMITTEE ON PROCUREMENT

David St. Pierre, Executive Director

Issue purchase order for Contract 17-101-11, Furnish and Deliver Work Uniforms for the Environmental Specialists, Patrol Boat Operators and Pollution Control Technicians, to V.C.G. Ltd., in an amount not to exceed \$28,251.00, Account 101-16000-623700, Requisition 1438585

Dear Sir:

On November 17, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 17-101-11 Furnish and Deliver Work Uniforms for the Environmental Specialists, Patrol Boat Operators and Pollution Control Technicians. The contract will end on December 31, 2018.

In response to a public advertisement of January 18, 2017, a bid opening was held on January 31, 2017. The bid tabulation for this contract is:

V.C.G. LTD.	*\$28,251.00
*corrected total	

Two hundred twenty-seven (227) companies were notified of this contract being advertised and eighteen (18) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reasons for not bidding: could not provide the service. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

V.C.G. Ltd., the sole bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$29,700.00, placing the bid of \$28,251.00 approximately 4.8 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 17-101-11 to V.C.G. Ltd., in an amount not to exceed \$28,251.00.

Funds for the 2017 expenditure, in the amount of \$14,125.50, are available in Account 101-16000-623700. The estimated expenditures for 2018 are \$14,125.50. Funds for the 2018 expenditures are contingent on the Board of Commissioner's approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 16, 2017