



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0398, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 20, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 17-RFP-24 Fitness Tracking Devices, estimated cost \$90,000.00, Account 101-25000-601250, Requisition 1459685

Dear Sir:

Request for Proposal documents are being prepared for a vendor to provide fitness tracking devices as part of the District employee wellness program at the request of the Human Resources Department.

The purpose of this contract is to select a vendor to provide fitness tracking devices to District employees interested in purchasing these devices as part of the employee wellness program. These devices would be partially subsidized (approximately \$60 per device) by the District employee wellness program. The vendor would provide an online storefront dedicated to purchases by District employees that is co-branded with the District logo. The program must also include an employer portal or dashboard allowing the District to administer fitness challenges and push messaging directly to participants through an app available for iPhones, Android phones and other mobile devices. This contract will cover the period from July 1, 2017 through June 30, 2020.

The estimated cost for this contract is \$90,000.00. The costs consist of an annual subscription cost estimated to be \$10,000 per year for the employer dashboard and the District subsidy for each device purchased. The estimated costs 2017, 2018, 2019 and 2020 expenditures are \$25,000.00, \$25,000.00, \$25,000.00 and \$15,000.00 respectively.

A bid deposit is not required for this request for proposal.

The Diversity Section reviewed scope of work and concluded that Appendix A would not be applicable because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	May 10, 2017
Proposals Received	May 26, 2017
Award	July 1, 2017
Completion	June 30, 2020

Funds have been budgeted in 2017 in Account 101-25000-601250. Funds for subsequent years, 2018, 2019 and 2020 will be contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:JEF  
Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management

