



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0403, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 20, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 17-RFP-29 Perform Information Technology Network Operations Consulting Services, estimated cost \$80,000.00, Account 101-27000-612430, Requisition 1462221

Dear Sir:

Request for Proposal (RFP) documents have been prepared for Perform Information Technology Network Operations Consulting Services, at the request of Information Technology. The contract begins September 1, 2017 and goes through December 31, 2018.

The purpose of this contract is to procure information technology network operations consulting services to help the District's internal Information Technology Department perform system upgrades and to provide staff augmentation for specific information technology projects.

The estimated cost for this contract is \$80,000.00. The estimated 2017 through 2018 expenditures are \$50,000.00 and \$30,000.00, respectively.

No bid deposit is required for this RFP.

Appendix A will not be included in this RFP because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	May 10, 2017
Proposals Received	June 2, 2017
Award	August 3, 2017
Completion	December 31, 2018

Funds for years 2017 and 2018 will be budgeted in Account 101-27000-612430 and the 2018 funds will be contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, John Sudduth, Director of Information Technology, JS:SK:sk  
Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management