



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 17-0434, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 20, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 17-100-11, Furnish and Deliver Automatic Samplers, to Hach Company, in an amount not to exceed \$47,504.00, Account 101-16000-623570, Requisition 1438605

Dear Sir:

On November 17, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 17-100-11, Furnish and Deliver Automatic Samplers.

In response to a public advertisement of March 1, 2017, a bid opening was held on March 21, 2017. The bid tabulation for this contract is:

HACH COMPANY	\$47,504.00
ATLAS & ASSOCIATES, INC.	\$59,200.00

Seven hundred twelve (712) companies were notified of this contract being advertised and twenty-six (26) companies requested specifications.

Hach Company, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$52,800.00, placing their bid of \$47,504.00 approximately 10 percent below the estimate.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

Delivery shall be made within ninety (90) calendar days after receipt of the purchase order.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 17-100-11 to Hach Company, in an amount not to exceed \$47,504.00.

No bid deposit was required for this contract.

Funds are available in Account 101-16000-623570.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 20, 2017