



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0469, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 4, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order and enter into an agreement with Zelda B. Harris, for her services as a Commissioner on MWRD's Ethics Commission, in an amount not to exceed \$2,500.00 for a two-year period, Account 101-11000-612430, Requisition 1463202

Dear Sir:

In a separate transmittal letter for this Board Meeting, related to the Committee on Pension, Human Resources and Civil Service, the Executive Director is requesting the advice and consent of the Board of Commissioners to reappoint Zelda B. Harris as a Commissioner of the MWRD's Ethics Commission for a two-year term pursuant to the Ethics Ordinance.

If Ms. Harris' reappointment is approved, the District will issue a purchase order and enter into an agreement for her services to the Ethics Commission during her approved term, which will include, but not be limited to, attending quarterly meetings, preparing agendas and minutes, and addressing any complaints filed pursuant to the requirements of the Ethics Ordinance. If Ms. Harris' reappointment is approved, it is further recommended that she continue to be compensated on a per hour basis of \$125.00 per hour for hearings and \$100.00 per hour for preparation and non-hearing time.

If Ms. Harris' reappointment is approved, it is hereby recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Zelda B. Harris, for her services as Commissioner on MWRD's Ethics Commission, in an amount not to exceed \$2,500.00 for a two-year period.

Funds are available in Account 101-11000-612430.

Requested, Susan Morakalis, Acting General Counsel, SM:LAG:JBM:TN:kk

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 4, 2017