



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0486, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 4, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue a purchase order and enter into an agreement with Howden Roots, LLC, to Provide Technical Field Services for Blowers at the Calumet Water Reclamation Plant, in a total amount not to exceed \$13,400.00, Account 101-68000-612650, Requisition 1460174

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Howden Roots, LLC, for technical field services for blowers at the Calumet Water Reclamation Plant, on an as needed basis. The purchase order will expire December 31, 2017.

Howden Roots, LLC, the sole source provider of the services, has submitted prices for the services required. Inasmuch as Howden Roots, LLC is the only source of services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Howden Roots, LLC, is registered and in good standing in the State of Illinois.

The Multi-Project Labor Agreement is not applicable because of the specialized nature of the work.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Howden Roots, LLC, in an amount not to exceed \$13,400.00.

Funds are available in Account 101-68000-612650.

Requested, John P. Murray, Director of Maintenance and Operations

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:JN:slk

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 4, 2017