



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0516, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF MAY 18, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 17-111-11 Furnish and Deliver Repairs, Service and Parts for American Sigma /Hach Auto Samplers, Flowmeters and Sampling Accessories, estimated cost \$51,422.00, Accounts 101-16000-612970, 623570, Requisition 1458421

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver repairs, service and parts for American Sigma/Hach auto samplers, flowmeters and sampling accessories.

The purpose of this contract is to repair, service, and certify accuracy of flow meters, repair and service automatic samplers, and provide custom sampling accessories for the Monitoring and Research (M&R) Department, Industrial Waste Division at the Stickney Water Reclamation Plant. This is a recurring service that will reduce the need for purchasing new equipment and ensure the District's compliance to keep up with mandated sampling requirements.

The estimated cost for this contract is \$51,422.00. The estimated 2017, 2018, and 2019 expenditures are \$7,922.00, \$29,000.00, and \$14,500.00, respectively.

The bid deposit for this contract is \$2,571.10.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	May 24, 2017
Bid Opening	June 6, 2017
Award	July 6, 2017
Completion	June 30, 2019

Funds for the current year are available in Accounts 101-16000-612970 and 623570. Funds for subsequent years, 2018 and 2019, are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 17-111-11.

Requested, Edward W. Podczerwinski, Acting Director of Monitoring and Research, EP:KB:MJ:SSP:klv
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for May 18, 2017