



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0718, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 6, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to amend Board Order of June 15, 2017, regarding Authority to increase purchase order to Suez Treatment Solutions, Inc., to Furnish and Deliver Parts for Coarse Screens at Various Locations, in an amount of \$92,500.00, from an amount of \$101,100.00, to an amount not to exceed \$193,600.00, Accounts 101-66000, 67000, 68000, 69000-623270, Purchase Order 7001225, Agenda Item No. 32, File No. 17-0621

Dear Sir:

At the Board Meeting of June 15, 2017, the Board of Commissioners duly authorized the above stated action, Agenda Item No. 32, File No. 17-0621.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to revise the agenda summary, title and body of the letter, so as to identify the vehicle for these purchases as an Agreement, and to clarify the funding for the future years, as follows:

The agenda summary stated "Authority to increase purchase order to Suez Treatment Solutions, Inc., to Furnish and Deliver Parts for Coarse Screens at Various Locations, in an amount of \$92,500.00, from an amount of \$101,100.00, to an amount not to exceed \$193,600.00, Accounts 101-66000, 67000, 68000, 69000-623270, Purchase Order 7001225". Same should have read "Authority to increase outline agreements to Suez Treatment Solutions, Inc., to Furnish and Deliver Parts for Coarse Screens at Various Locations, in an amount of \$92,500.00, from an amount of \$101,100.00, to an amount not to exceed \$193,600.00, Accounts 101-66000, 67000, 68000, 69000-623270, Agreement 7001296".

Additionally, the first and second paragraphs of the body stated "On July 7, 2016, the Director of Procurement and Materials Management issued a purchase order to Suez Treatment Solutions, Inc., to furnish and deliver parts for coarse screens at various locations, in an amount of \$101,100.00.

The purchase order expires January 31, 2019."

Same should have read "On July 7, 2016, the Director of Procurement and Materials Management was authorized to issue purchase orders to Suez Treatment Solutions, Inc., to furnish and deliver parts for coarse screens at various locations, in an amount of \$101,100.00. The purchase order expires January 31, 2019.

The agreements have no prior change orders."

And finally, the fifth and sixth paragraphs of the body stated "It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order in an amount of \$92,500.00 (approximately 91.5% of the current purchase order's value), from an amount of \$101,100.00, to an amount not to exceed \$193,600.00.

Funds are available in Accounts 101-66000, 67000, 68000, 69000-623270.”

Same should have read “It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute change orders to increase the agreements in an amount of \$92,500.00 (approximately 91.5% of the current purchase order’s value), from an amount of \$101,100.00, to an amount not to exceed \$193,600.00.

Funds for the period of February 1, 2017 through January 31, 2018 are available in Accounts 101-66000, 67000, 68000, 69000-623270. Funds for the period February 1, 2018 through January 31, 2019 are contingent on the Board of Commissioners’ approval of the District’s Budget for that period”.

All other information provided in the transmittal is correct.

Therefore, it is requested that the aforesaid Board Order of June 15, 2017, be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO’C:MAG:JR:SSG  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 6, 2017