



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-0724, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 6, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order to 72 Hour LLC, DBA National Auto Fleet Group, to Furnish and Deliver four 2017 Ford Escapes, three 2017 Ford Transit Medium Roof Vans, and two Chevrolet Suburbans under the National Joint Powers Alliance (NJPA) Purchasing Contract No. 120716-NAF, in an amount of \$11,490.42, from an amount of \$264,057.98, to an amount not to exceed \$275,548.40, Account 201-50000-634860, Purchase Order 3094017

Dear Sir:

On April 20, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order to 72 Hour LLC, DBA National Auto Fleet Group, to furnish and deliver four 2017 Ford Escapes, three 2017 Ford Transit Medium Roof Vans, and two Chevrolet Suburbans under the NJPA Purchasing Contract No. 120716-NAF, in an amount not to exceed \$264,057.98. The contract expires on January 17, 2021.

This contract has no prior change orders.

Vehicle modifications for additional equipment are now being requested, as the information was not available prior to the vehicle manufacturers' 2017 order deadline. Vehicle modifications are as follows for the Ford Transit Medium Roof Vans: driver and passenger side grip steps, cargo area composite floors, LED warning light bars, vehicle back-up alarms, and fire extinguishers. The added cost of these modifications is approximately \$2,375.70 per vehicle. Vehicle modifications are as follows for the Ford Escapes and Chevrolet Suburbans: LED safety light bars and roof mounting kits. The added cost of these modifications for the Ford Escapes is approximately \$752.26 per vehicle, and approximately \$677.14 per vehicle for the Chevrolet Suburbans.

This change order is in compliance with the Illinois Criminal Code since the change is germane to the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order in an amount of \$11,490.42 (4.3% of the current contract value), from an amount of \$264,057.98, to an amount not to exceed \$275,548.40.

Funds are available in Account 201-50000-634860.

Requested, Eileen M. McElligott, Administrative Services Officer, SAR:SKL:JRM:JJ:LSA  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 6, 2017

