



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 3, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to decrease purchase order for contract 15-RFP-23, On-site Physical Therapy, to Work Injury Management Solutions, LLC in an amount of \$43,317.00, from an amount of \$46,386.00 to an amount not to exceed \$3,069.00. Account 901-30000-601090, Purchase Order 3089317

Dear Sir:

On December 3, 2015, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue purchase orders and enter into an agreement for Contract 15-RFP-23, On-Site Physical Therapy, with Work Injury Management Solutions, LLC in an amount not to exceed \$90,000.00. The contract expires on December 31, 2017.

As of February 2, 2017, the attached list of change orders have been approved. The effect of these change orders resulted in a decrease in an amount of \$43,614.00 from the original amount awarded of \$90,000.00. The current contract value is \$46,386.00. The prior change orders reflect 48.5% decrease to the original contract value.

The purpose of this change order is to decrease and close the purchase order and terminate the contract due to low demand for on-site physical therapy services.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board Of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease the purchase order for Contract 15-RFP-23 in an amount of \$43,317.00 (93.4% of the current contract value), from an amount of \$46,386.00 to an amount not to exceed \$3,069.00.

Funds will be restored to Account 901-30000-601090.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RJ:BTS

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 3, 2017

Attachment