



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 31, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization for payment to the City of Chicago Department of Revenue for participation in underground project coordination, in an amount not to exceed \$24,631.71, Account 101-50000-612430

Dear Sir:

Authorization is requested to make payment, by direct voucher, to the City of Chicago Department of Revenue for participation in underground project coordination, the Chicago Department of Transportation Office of Underground Coordination's (OUC) facility protection program, in an amount not to exceed \$24,631.71.

The OUC is made up of 24 reviewing utility members, of which the District is one. The OUC handles the review and approval of all construction work in or adjacent to the public right-of-way, including deep excavations and penetrations, earth retention systems, and major piping installations. The office is responsible for protecting Chicago's surface and sub-surface infrastructure from damage due to planned and programmed construction, installation and maintenance projects. The District participates in the OUC program with the principal purpose of protecting its underground facilities. In the early stages, District staff provides drawings of its facilities in the project area. Upon submittal of final plans, District staff review the project and approve or disapprove it based on the impact to District assets. The entire review process is conducted through an OUC-administered web-based system.

The current request, in the amount of \$24,631.71, is for participation during year 2016.

The City of Chicago Department of Revenue, the sole source of supply, has submitted prices for participation in underground project coordination. Inasmuch as underground project coordination services are not available through any other source of supply, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

It is hereby recommended that the Board of Commissioners authorize payment, by direct voucher, to the City of Chicago Department of Revenue, in an amount not to exceed \$24,631.71. Funds are available in Account 101-50000-612430.

Requested, Marcella V. Landis, Acting Director of Engineering, KMF:WSS

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 31, 2017