



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 31, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on rejection of bids for Contract 17-425-11, Furnish and Deliver Paper to Various District Locations for a 36-Month Period, estimated cost \$180,000.00.

Dear Sir:

On June 15, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 17-425-11 Furnish and Deliver Paper to Various District Locations for a 36-Month Period.

In response to a public advertisement of June 28, 2017, a bid opening was held on July 18, 2017. The bid tabulation for this contract is:

VERITIV OPERATING COMPANY	\$311,002.18
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Two hundred fifty-six (256) companies were notified of this contract being advertised and sixteen (16) companies requested specifications.

A review of the sole bid, submitted by Veritiv Operating Company, revealed that their bid of \$311,002.08 is approximately 72.8 percent over the contract estimate of \$180,000.00. Therefore, the bid is considered too high for award and rejected in the public's best interest. The Director of Procurement and Materials Management has informed Veritiv Operating Company of this action.

General Administration will review the detailed specifications and estimated quantities of this contract prior to re-advertisement.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 31, 2017