



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-0893, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 31, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 17-023-11, Furnish and Deliver Laboratory Chemicals to Various Locations for a One (1) Year Period, to Fisher Scientific Company, LLC, in an amount not to exceed \$92,692.95, Account 101-20000-623570

Dear Sir:

On June 15, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 17-023-11 furnish and deliver laboratory chemicals to various locations for a one (1) year period, beginning approximately October 1, 2017 and ending September 30, 2018.

In response to a public advertisement of June 28, 2017, a bid opening was held on July 25, 2017. The bid tabulation for this contract is:

FISHER SCIENTIFIC COMPANY, LLC	\$92,692.95
COLONIAL SCIENTIFIC, INC.	*\$136,201.74
UTECH PRODUCTS, INC.	*\$312,357.81
*corrected total	

One hundred and seventy-five (175) companies were notified of the contract being advertised and twenty eight (28) companies requested specifications.

Fisher Scientific Company, LLC, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$84,000.00, placing the total bid of \$92,692.95 approximately 10.3 percent above the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 17-023-11, to Fisher Scientific Company, LLC, in an amount not to exceed \$92,692.95.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated in the contract documents. There was no bid deposit required for this contract. Funds are available in Account 101-20000-623570.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:cc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for August 31, 2017

Attachment