



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1025, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 5, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 17-005-11 Furnish and Deliver Pallets to Various Locations, estimated cost \$165,000.00, Account 101-20000-623130

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver pallets to various locations, beginning approximately January 1, 2018 and ending September 30, 2018.

The purpose of this contract is to furnish and deliver pallets, for the District's storerooms, that are required for the day to day operational needs of the District.

The estimated cost for this contract is \$165,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

| | |
|-------------|--------------------|
| Advertise | October 18, 2017 |
| Bid Opening | November 7, 2017 |
| Award | December 7, 2017 |
| Completion | September 30, 2018 |

Funds are being requested in 2018 in Account 101-20000-623130, and are contingent upon the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 17-005-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:tc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 5, 2017