



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1040, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 5, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to award Contract 17-036-11, Furnish and Deliver Salt and Calcium Chloride to Various Locations for a One (1) Year Period, to Russo Hardware, Inc., D/B/A Russo Power Equipment, in a total amount not to exceed \$26,905.80, Account 101-20000-623130

Dear Sir:

On July 6, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 17-036-11 furnish and deliver salt and calcium chloride to various locations for a one (1) year period, beginning approximately November 1, 2017 and ending October 31, 2018.

In response to a public advertisement of July 19, 2017, a bid opening was held on August 15, 2017. The bid tabulation for this contract is:

RUSSO HARDWARE, INC., D/B/A	\$26,905.80
RUSSO POWER EQUIPMENT	
ATLAS & ASSOCIATES, INC.	\$47,500.00

Six hundred thirty-eight (638) companies were notified of the contract being advertised and twenty-two (22) companies requested specifications.

Russo Hardware, Inc., D/B/A Russo Power Equipment, the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$30,000.00, placing their bid of \$26,905.80 approximately 10.3 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 17-036-11 to Russo Hardware, Inc., D/B/A Russo Power Equipment, in an amount not to exceed \$26,905.80.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated in the contract documents. There was no bid deposit required for this contract. Funds are available in Account 101-20000-623130.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:tc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 5, 2017

Attachment