



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1056, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 19, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 18-105-11 Perform Gas Analysis of Odorous Compounds in Gas Samples, estimated cost \$19,120.00, Account 201-50000-612440, Requisition 1469431

Dear Sir:

Contract documents and specifications have been prepared to advertise Contract 18-105-11 to Perform Gas Analysis of Odorous Compounds in Gas Samples. The term of Contract 18-105-11 is one year, beginning on January 1, 2018, and ending December 31, 2018.

The purpose of this contract is to perform gas analysis at various locations on an as-needed basis per the specifications within the contract. Analysis for odor causing compounds including, but not limited to, Volatile Organic Compounds, sulfur-based compounds, amines, ammonia, and carboxylic acids are to be provided via a nationally accredited laboratory. These tests are necessary to accurately provide data to assist in evaluating odor control strategies.

The estimated cost for this contract is \$19,120.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	October 25, 2017
Bid Opening	November 14, 2017
Award	December 7, 2017
Completion	December 31, 2018

Funds for the 2018 expenditure are being requested in Account 201-50000-612440 and are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-105-11.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:HZ:JSG:pc
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 19, 2017