



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1057, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 19, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 18-617-11 Power Distribution Equipment Inspection and Repair, estimated cost \$98,000.00, Accounts 101-67000/68000/69000-612240/612650/623070, Requisitions 1470090, 1469955 and 1469957

Dear Sir:

Contract documents and specifications have been prepared for Contract 18-617-11, Power Distribution Equipment Inspection and Repair, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure the services of power distribution equipment inspection and repairs for the District's various facilities. Services include, but are not limited to, annual transformer oil sampling and analysis, minimal unplanned specialized and/or technical services and providing non-stock parts.

The estimated cost of this contract is \$98,000.00. The estimated 2018 and 2019 expenditures are \$48,000.00 and \$50,000.00, respectively.

The bid deposit for this contract is \$7,500.00.

The Multi-Project Labor Agreement (MPLA) will be included in this contract.

The Affirmative Action Ordinance, Revised Appendix D will not be included in this contract because the services do not provide practical or cost-effective opportunities for direct or indirect subcontracting.

The tentative schedule for this contract is as follows:

Advertise	November 15, 2017
Bid Opening	December 5, 2017
Award	December 21, 2017
Completion	December 31, 2019

Funds for the 2018 expenditure are being requested in Accounts 101-67000/68000/69000-612240/612650/623070, and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for the subsequent year, 2019, are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-617-11.

Requested, John P. Murray, Director of Maintenance and Operations, BAP:SO'C:MAG:JR:JMC:MS
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 19, 2017