



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-1061, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 19, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 17-474-11 Furnish and Deliver One-Year Site License Software Maintenance Renewal of FileMaker Pro Software to the MWRDGC, estimated cost \$31,050.00, Account 101-27000-612820, Requisition 1469138

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver one-year site license software maintenance renewal of FileMaker Pro software to the MWRDGC at the request of the Information Technology Department. This contract begins January 1, 2018 and ends December 31, 2018.

The purpose of this contract is to renew FileMaker Pro site license software maintenance for the period of one year. The District is currently using FileMaker Pro as a personal database software tool. Renewal of software maintenance will ensure continued use of the software and will provide software updates and upgrades.

The estimated cost for this contract is \$31,050.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	November 1, 2017
Bid Opening	November 14, 2017
Award	December 7, 2017
Completion	December 31, 2018

Funds for the 2018 expenditure are available in Account 101-27000-612820 and are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 17-474-11.

Requested, John H. Sudduth, Director of Information Technology, JHS:SK:BVS:bvs  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 19, 2017