



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 17-1188, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 16, 2017**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase purchase order and exercise an option to extend agreement for a one-year period, for Contract 16-RFP-01 Perform Federal Legislative Consulting Services, with O'Connell & Dempsey, LLC, in an amount not to exceed \$360,000.00, from an amount of \$685,205.00, to an amount not to exceed \$1,045,205.00, Account 101-15000-612430, Purchase Order 3088453

Dear Sir:

At the Board meeting of January 21, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement for Contract 16-RFP-01 Perform Federal Legislative Consulting Services, with O'Connell & Dempsey, LLC, in an amount not to exceed \$382,800.00. The contract expires on December 31, 2017.

As of November 1, 2017 the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$302,405.00, from the original amount awarded of \$382,800.00. The current contract value is \$685,205.00. The prior approved change orders reflect a 79% increase to the original contract value.

Under the terms of the agreement, the District is allowed an option to extend the services for two (2) additional one-year periods using a reduced monthly fee in effect under the above purchase order. This request represents the second extension under these terms.

This change order is in compliance with the Illinois Criminal Code because it was specifically provided for in the original contract, is germane to the original contract as signed, and is in the best interest of the District.

O'Connell & Dempsey, LLC is not authorized to transact business in Illinois, but is currently active and incorporated in the District of Columbia.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and exercise the option to extend the agreement for the second one-year period from December 31, 2017 to December 31, 2018, for Contract 16-RFP-01 with O'Connell & Dempsey, LLC in an amount of \$360,000.00 (52.5% of the current contract value), from an amount of \$685,205.00, to an amount not to exceed \$1,045,205.00.

Funds for the 2018 expenditure in Account 101-15000-612430 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 16, 2017

Attachment