



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1236, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 7, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 18-109-11 Maintenance Services and Consumables for the Calumet Analytical Laboratory Reagent Grade Water System, estimated cost \$20,000.00, Accounts 101-16000-612490 and 101-16000-623570, Requisition 1480247

Dear Sir:

Contract documents and specifications have been prepared for maintenance services and consumables for the Calumet Analytical Laboratory (CAL) reagent grade water system. The term of this contract is two years, beginning approximately February 15, 2018 and ending December 31, 2019.

The purpose of this contract is to maintain the reagent grade water system of the CAL, which is required to run NPDES permit analyses for the Calumet and Lemont Water Reclamation Plants.

The estimated cost for this contract is \$20,000.00.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	January 10, 2018
Bid Opening	January 30, 2018
Award	February 15, 2018
Completion	December 31, 2019

The estimated expenditure for 2018 is \$10,000.00 and 2019 is \$10,000.00. Funds for the 2018 and 2019 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-109-11.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:RA:DC:VC:cs/ae
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 7, 2017