



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1240, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 7, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Report on advertisement of Request for Proposal 18-RFP-03 SAP Operations Support, estimated cost \$200,000.00, Account 101-27000-612430, Requisition 1477235

Dear Sir:

Request for Proposal (RFP) documents have been prepared for SAP Operations Support, at the request of the Information Technology Department. The contract begins March 1, 2018 and ends on December 31, 2018.

The purpose of this contract is to obtain SAP consulting services to assist the Information Technology Department with developing SAP interfaces to 3rd party systems, system maintenance, security, and addressing operational issues of the SAP ERP and Public Budget Formulation (PBF) environments.

The estimated cost for this RFP is \$200,000.00.

No bid deposit is required for this RFP.

Appendix A will be included in this RFP. The type of work to be performed under this contract is within the professional services category for establishing Minority-owned Business Enterprises (MBE), Women-owned Business Enterprises (WBE) and/or Small Business Enterprises (SBE) goals. The best faith efforts MBE, WBE and/or SBE goals for this contract are: 15% MBE and/or WBE, and 10% SBE.

The tentative schedule for this contract is as follows:

Advertise	December 20, 2017
Proposals Received	January 19, 2018
Award	March 1, 2018
Completion	December 31, 2018

Funds are being requested in 2018, in Account 101-27000-612430, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, John H. Sudduth, Director of Information Technology JHS:RB:rb
Respectfully Submitted, Darlene A. LoCascio, Director of Procurement and Materials Management