



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 17-1246, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING DECEMBER 7, 2017

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authorization to amend Board Order of August 31, 2017, regarding Contract 17-304-11 Annual Maintenance, Repairing, Recharging, and Hydrostatic Pressure Testing of Portable Fire Extinguishers for a Thirty-Six (36) Month Period, Agenda Item No. 22, File No. 17-0815

Dear Sir:

At the Board meeting of August 31, 2017, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 22, File No. 17-0815.

Textual errors in the transmittal letter and resulting order indicated, Contract documents and specifications have been prepared for Contract 17-304-11, the Annual Maintenance, Repairing, Recharging, and Hydrostatic Pressure Testing of Portable Fire Extinguishers for a Thirty-Six (36) Month Period beginning November 1, 2017. The estimated cost for this contract is \$135,000.00. The estimated 2017, 2018, and 2019 expenditures are \$20,000.00 for year 2017 and \$57,500.00 each for years 2018 and 2019. Funds for 2017 are available in Account 101-25000-612780. Funds for subsequent years, 2018 and 2019, are contingent on the Board of Commissioners' approval of the District's budget for those years.

Same should have read, Contract documents and specifications have been prepared for Contract 17-304-11, the Annual Maintenance, Repairing, Recharging, and Hydrostatic Pressure Testing of Portable Fire Extinguishers for a Thirty-Six (36) Month Period beginning January 1, 2018. The estimated cost for this contract is \$135,000.00. The estimated 2018, 2019, and 2020 expenditures are \$45,000.00 for each year. Funds for 2018, 2019 and 2020 are contingent on the Board of Commissioners' approval of the District's budget for those years.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of August 31, 2017 be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RJ

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 7, 2017.