



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0004, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 4, 2018

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 18-027-11 Furnish and Deliver Glass and Plastic Labware to Various Locations for a One (1) Year Period, estimated cost \$211,000.00, Account 101-20000-623570

Dear Sir:

Contract documents and specifications have been prepared to furnish and deliver glass and plastic labware to various locations for a one (1) year period, beginning approximately April 1, 2018 and ending March 31, 2019.

The purpose of this contract is to furnish and deliver glass and plastic labware, such as beakers, bottles, pipettes, and bottle caps, to the District's storerooms, to maintain sufficient inventory levels that are required for the day to day operational needs of the District.

The estimated cost for this contract is \$211,000.00.

No bid deposit is required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

Advertise	January 10, 2018
Bid Opening	January 23, 2018
Award	March 1, 2018
Completion	March 31, 2019

Funds are available in Account 101-20000-623570.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-027-11.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
DAL:SEB:JN:MS:cc

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 4, 2018