



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0013, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JANUARY 4, 2018

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order to Early Morning Software, Inc. to Furnish and Deliver EMS PRISM Compliance Software License Renewal and Stage Infrastructure, in an amount not to exceed \$33,025.00, Account 101-27000-612820, Requisition 1479601

Dear Sir:

Authorization is requested to issue a purchase order to Early Morning Software, Inc. to furnish and deliver EMS PRISM Compliance Software License Renewal and Stage Infrastructure for a one-year period. The term of coverage is from January 1, 2018 through December 31, 2018.

The Diversity Section uses EMS PRISM to collect, store, and manage the District's expenditures with traditional and diverse (M/WBE) suppliers. The PRISM stage infrastructure provides a two-tier environment for EMS PRISM software to separate the production environment from the quality assurance environment used for data load, testing and training.

Early Morning Software, Inc., the manufacturer and sole source of supply, has submitted prices for the on-line subscription license renewal and stage infrastructure required. Inasmuch as Early Morning Software, Inc. is the only source of supply for the on-line subscription license renewal and stage infrastructure, said purchase order may be issued without competitive bidding pursuant to Section 11.4 of the Purchasing Act.

Early Morning Software, Inc. is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is requested that the Director of Procurement and Materials Management be authorized to issue said purchase order to Early Morning Software, Inc. in an amount not to exceed \$33,025.00.

Funds are available in Account 101-27000-612820.

Requested, John H. Sudduth, Director of Information Technology, JHS:SK:BVS:bvs
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for January 4, 2018