



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 18-0214, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 1, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Issue purchase order for Contract 18-901-21, Furnish and Deliver Motor Excitation Control Equipment to the Stickney Water Reclamation Plant, Group B to Basler Electric Company, in an amount not to exceed \$244,940.00, Account 201-50000-634600, Requisition 1479586 *(As Revised)*

Dear Sir:

On December 7, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-901-21, Furnish and Deliver Motor Excitation Control Equipment to the Stickney Water Reclamation Plant.

In response to a public advertisement of January 10, 2018, a bid opening was held on January 30, 2018. The bid tabulation for this contract is:

#### GROUP A - EXCITER CONTROL WHEELS NO BIDS RECEIVED

<u>GROUP B - EXCITER CONTROL PANELS</u> BASLER ELECTRIC COMPANY	\$244,940.00
--	--------------

One thousand one hundred sixty-one (1,161) companies were notified of this contract being advertised and twenty-two (22) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reason for not bidding: could not provide the equipment requested. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

The contract documents and specifications for Group A of this contract will be updated.

Basler Electric Company, the sole bidder for Group B, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group B of this contract is \$245,000.00, placing their bid of \$244,940.00 approximately equal to the estimate.

The Multi-Project Labor Agreement is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included because it is primarily a furnish and deliver contract.

All equipment shall be delivered within 90 calendar days after the mailing date of the purchase order.

The bid deposit for Group B, in the total amount of \$12,250.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 18-901-21, Group B to Basler Electric Company, in an amount not to exceed \$244,940.00.

Funds are available in Account 201-50000-634600.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 1, 2018