



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-0248, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF MARCH 15, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to increase Contract 17-674-11 Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, to B & W Truck Repair, Inc. in an amount of \$27,800.00, from an amount of \$461,033.29, to an amount not to exceed \$488,833.29, Accounts 101-15000, 66000, 67000, 68000, 69000-612860, 623250, Purchase Orders 5001616, 5001617, 5001618, 5001619, Requisition 1489275

Dear Sir:

On August 3, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 17-674-11 Furnish and Deliver Repair Parts and Services for Trucks and Trailers at Various Locations, to B & W Truck Repair, Inc., in an amount not to exceed \$460,849.00. The contract expires on December 31, 2019.

As of February 27, 2018, the attached list of change orders has been approved. The effect of these change orders resulted in an increase in an amount of \$184.29 from the original amount awarded of \$460,849.00. The current contract value is \$461,033.29. The prior approved change orders reflect a less than 0.1% increase to the original contract value.

Funds are requested to add a total of 14 heavy duty Ford trucks managed by General Administration's Fleet Administration Section and garaged at various locations to the list of vehicles maintained under the terms of this contract. This requested increase will provide funding for repair parts and services on these 14 vehicles from June 1, 2018 until the expiration date of this contract.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 17-674-11 in an amount of \$27,800.00 (6.0% of the current contract value), from an amount of \$461,033.29, to an amount not to exceed \$488,833.29.

Funds for the 2018 expenditure in the amount of \$10,250.00 are available in Account 101-15000-612860. Funds for the 2019 expenditure in the amount of \$17,550.00 are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:LSA  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for March 15, 2018

Attachments