



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0373, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF APRIL 19, 2018

COMMITTEE ON PROCUREMENT

Mr. David St. Pierre, Executive Director

Authority to advertise Contract 18-679-11 Roof Inspection Services at Various Locations, estimated cost \$99,000.00, Account 101-69000-612240, Requisition 1474251

Dear Sir:

Contract documents and specifications have been prepared for roof inspection services at various locations, at the request of the Maintenance and Operations Department.

The purpose of this contract is to perform roofing inspection on various buildings in the Stickney, Calumet and North Side Service Areas. A total of approximately 1.8 million square feet of various types of roofs will be inspected using visual inspection with photo documentation, infrared thermal scans, sampling of roof membranes by coring, and laboratory testing in accordance with all current ASTM testing standards including, but not limited to, ASTM D412 and ASTM D2523. This will be followed by generating and submitting a report with recommendations for roof repair or replacement, as well as creating an online database of all available roof status information for later reference.

The estimated cost for this contract is \$99,000.00.

The bid deposit for this contract is \$5,000.00.

The Multi-Project Labor Agreement (MPLA) will not be included in this contract because it is not a construction contract.

The Affirmative Action, Revised Appendix D will not be included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	May 16, 2018
Bid Opening	June 5, 2018
Award	June 21, 2018
Completion	December 31, 2018

Funds are available in Account 101-69000-612240.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-679-11.

Requested, John P. Murray, Director of Maintenance & Operations, BAP:SO'C:MAG:JR
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for April 19, 2018