



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0521, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 7, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authorization to amend Board Order of April 5, 2018, regarding issue purchase order and enter into an agreement with Unum Life Insurance Company of America, a wholly-owned subsidiary of Unum Group, to provide group term life insurance for employees for a one-year period, in an amount not to exceed \$83,831.00, Account 101-25000-601250, 501-25000-601250, Requisition 1487085, Agenda Item No. 18, File No. 18-0300

Dear Sir:

At the Board meeting of April 5, 2018, the Board of Commissioners duly ordered the above stated action, Agenda Item No. 18, File No. 18-0300.

A textual error in the title/transmittal letter and resulting order indicated that funding would come in part from account 501-25000-601250. Same should have read 501-50000-601250.

All other information provided in the transmittal letter is correct.

Therefore, it is requested that the aforesaid Board order of April 5, 2018 be amended to effect the changes set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Beverly K. Sanders, Director of Human Resources

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 7, 2018