



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0544, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 7, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Report on advertisement of Request for Proposal 18-RFP-17 Provide Real Estate Appraisal Services for the MWRDGC Real Estate Division for a three-year period with an option to extend for an additional one year, estimated cost \$300,000.00, Account 101-30000-612430, Requisitions 1495149, 1495150

Dear Sir:

Request for Proposal 18-RFP-17 documents have been prepared to Real Estate Appraisal Services at the request of the Law Department.

The purpose of this contract is to obtain appraisal services to assist the Law Department in valuing its real estate as part of its leasing activities. The District is seeking two appraisal firms to provide professional appraisal services to the Real Estate Division of the Law Department.

The estimated cost for this RFP is \$100,000.00 for 2019, \$100,000.00 for 2020 and \$100,000.00 for 2021.

A bid deposit is not required for this RFP.

Appendix A will not be included due to the scope of work performed under this RFP.

The tentative schedule for this contract is as follows:

Advertise	June 27, 2018
Proposals Received	August 3, 2018
Award	November 1, 2018
Completion	December 31, 2021

Funds for 2019, 2020, and 2021 are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Susan T. Morakalis, General Counsel, STM:CMM:TN

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 7, 2018