



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0558, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 7, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to advertise Contract 18-632-11 Furnishing and Delivering Sodium Hypochlorite, estimated cost \$1,660,750.00, Accounts 101-67000/68000/69000-623560, Requisitions 1488628, 1488630, 1488781, 1489285, 1489059 and 1491298

Dear Sir:

Contract documents and specifications have been prepared for furnishing and delivering sodium hypochlorite, at the request of the Maintenance and Operations Department.

The purpose of this contract is to procure sodium hypochlorite for a thirteen-month period. Sodium hypochlorite is used for disinfection.

The estimated cost for this contract is \$1,660,750.00. The estimated 2018 and 2019 expenditures are \$597,100.00 and \$1,063,650.00, respectively.

The bid deposit for this contract is \$33,200.00.

The contract specifications require that deliveries commence within five days after the purchase order is mailed and terminate thirteen months thereafter.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance Revised Appendix D will not be included because it is primarily a furnish and deliver contract.

The tentative schedule for this contract is as follows:

| | |
|-------------|-------------------|
| Advertise | July 11, 2018 |
| Bid Opening | July 31, 2018 |
| Award | September 6, 2018 |
| Completion | October 31, 2019 |

Funds for the current year are available in Accounts 101-67000/68000/69000-623560. Funds for the following year, 2019, are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 18-632-11.

Requested, Brett Garelli, Acting Director of Maintenance & Operations, BAP:SO'C:MAG:JR:SSG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 7, 2018