



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-0592, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JUNE 21, 2018**

#### **COMMITTEE ON PROCUREMENT**

Mr. John P. Murray, Acting Executive Director

Authority to increase purchase order for professional environmental consulting services including Phase II environmental site investigations of MWRDGC-owned land, to Carlson Environmental, Inc., in an amount of \$50,000.00 from an amount of \$391,731.42 to an amount not to exceed \$441,731.42, Account 101-66000-612430, Purchase Order 3088388

Dear Sir:

On January 7, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order to, and enter into agreement with, Carlson Environmental, Inc., for professional environmental consulting services including Phase II environmental site investigations of MWRDGC-owned land, in an amount not to exceed \$600,000.00. The agreement will expire on December 31, 2018.

As of June 8, 2018, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$208,268.58 from the original amount awarded of \$600,000.00. The current agreement value is \$391,731.42. The prior approved change orders reflect a 34.7% decrease to the original agreement value.

Expenditures in 2016 were \$130,840.24. Expenditures in 2017 were \$185,891.18. Funds currently available for 2018 are \$16,021.00. An increase in agreement value is being requested to complete existing projects, and to facilitate additional services of professional engineers, geologists and other environmental professionals for Phase II site investigations of District-owned property as they arise.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the agreement in an amount of \$50,000.00 (approximately 12.8% of the current contract value) from an amount of \$391,731.42 to an amount not to exceed \$441,731.42.

Funds are available in Account 101-66000-612430.

Requested, Brett A. Garelli, Acting Director of Maintenance and Operations, BAP:SO'C:MAG:JR  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for June 21, 2018

Attachment