



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 12, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to increase Contract 17-614-11 Elevator Maintenance Service at Various Service Areas, to Parkway Elevators, Inc. in an amount of \$13,894.21, from an amount of \$932,065.34, to an amount not to exceed \$945,959.55, Accounts 101-15000-612370/612390, Purchase Order 5001577

Dear Sir:

On January 19, 2017, the Board of Commissioners authorized the Director of Procurement and Materials Management to award Contract 17-614-11 Elevator Maintenance Service at Various Service Areas, to Parkway Elevators, Inc., in an amount not to exceed \$932,850.00. The contract expires on February 2, 2020.

As of June 28, 2018, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$784.66 from the original amount awarded of \$932,850.00. The current contract value is \$932,065.34. The prior approved change orders reflect a 0.1% decrease to the original contract value.

Funds are required due to a required replacement of a damaged selector system in Main Office Building (MOB) car #1. Elevators are experiencing greater than expected mechanical issues due to the delay of the full rehabilitation project at MOB. These issues should be corrected when the rehabilitation project is completed. Funds are also required due to a required replacement of damaged travelling cables in Main Office Building Annex (MOBA) car #9. Parkway Elevators has corrected the issue that caused travelling cables to rub against the elevator equipment, which caused the need for replacement.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase Contract 17-614-11 in an amount of \$13,894.21 (1.5% of the current contract value), from an amount of \$932,065.34, to an amount not to exceed \$945,959.55.

Funds will become available in Accounts 101-15000-612370/612390 contingent upon approval of a funds transfer, also submitted for this July 12, 2018 Board meeting.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:TG

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 12, 2018

Attachments