



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-0693, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF JULY 12, 2018**

#### **COMMITTEE ON PROCUREMENT**

Mr. John P. Murray, Acting Executive Director

Authorization to amend Board Order of April 5, 2018, regarding Authority to advertise Contract 18-603-21, Furnish, Deliver and Install Spring Loaded Covers to North Branch TARP Structures, estimated cost \$75,000.00, Account 201-50000-645620, Requisition 1490752, Agenda Item No. 10, File No. 18-0319

Dear Sir:

At the Board Meeting of April 5, 2018, the Board of Commissioners duly authorized the above stated action, Agenda Item No. 10, File No. 18-0319.

The contract was advertised on May 30, 2018 with bids due on June 19, 2018; however, no bids were received. Upon further consideration, it was determined that the installation work should be removed from any subsequent re-advertisement of the contract.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to revise the contract title in the first line of the agenda summary, and in the first paragraph in the body of the letter, from "...Furnish, Deliver and Install Spring Loaded Covers to North Branch TARP Structures ..." to "...Furnish and Deliver Spring Loaded Covers for TARP Structures ..."

It is also recommended that the budget coding in the second line of the agenda summary be revised from "... 201-50000-645620..." to "...201-50000-634620..."

It is also recommended that the requisition number in the third line of the agenda summary be revised from "... 1490752" to "...1497130"

It is also recommended that the first sentence in the second paragraph in the body of the letter be deleted in its entirety and be revised to state "The purpose of this contract is to furnish and deliver thirty spring loaded covers to be used as replacement access hatches at various TARP Control Structures..." At the end of the same paragraph the following statement should be added "...There are also access hatches located in roads that require replacement due to wear and tear from vehicular traffic."

It is also recommended that the fifth paragraph in the body of the letter be deleted as there will now be no personnel utilized.

It is also recommended that the sixth and seventh paragraphs concerning the MPLA and Affirmative Action Ordinance, Revised Appendix D be deleted because it is now a furnish and deliver contract for materials.

It is also recommended that the eighth paragraph in the body of the letter be deleted and replaced with:

The tentative schedule for this contract is as follows:

Advertise	August 29, 2018
Bid Opening	September 18, 2018
Award	October 4, 2018
Completion	December 31, 2018

Finally, it is recommended to delete the ninth paragraph in its entirety and replace with "Funds are available in Account 201-50000-634620."

All other information provided in the transmittal is correct.

Therefore it is requested that the aforementioned Board Order of April 5, 2018, be amended to effect the change set forth above, otherwise to remain in force and effect as heretofore enacted.

Requested, Brett Garelli, Acting Director of Maintenance and Operations, BAP:SO'C:MAG:JR:SSG/RD  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for July 12, 2018