



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-0778, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF AUGUST 2, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to award Contract 18-679-11, Roof Inspection Services at Various Locations, to Garland/DBS, Inc., in an amount not to exceed \$65,000.00, Account 101-69000-612240, Requisition 1474251

Dear Sir:

On April 19, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-679-11, Roof Inspection Services at Various Locations.

In response to a public advertisement of June 20, 2018, a bid opening was held on July 10, 2018. The bid tabulation for this contract is:

GARLAND/DBS, INC.	\$65,000.00
SIMON ROOFING & SHEET METAL CORPORATION	\$241,015.00

Two hundred one (201) companies were notified of this contract being advertised and twenty-three (23) companies requested specifications.

Garland/DBS, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$99,000.00, placing the bid of \$65,000.00 approximately 34.3 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The contract will require approximately five (5) people for the services.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 18-679-11, to Garland/DBS, Inc., in an amount not to exceed \$65,000.00, subject to the contractor furnishing a performance bond in form satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

The contractor shall complete all of the work required under this contract within twelve (12) months after approval of the contractor's bond.

Funds are available in Account 101-69000-612240.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:st  
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board  
of Commissioners for August 2, 2018