



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 6, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order and enter into an agreement with Hach Company, for preventive maintenance and consumable supplies for flow injection analyzers and a spectrophotometer, in an amount not to exceed \$46,862.25 Accounts 101-16000-612970, 623570, Requisition 1499328

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Hach Company (Hach), for preventive maintenance and consumable supplies for flow injection analyzers, and a spectrophotometer for the Analytical Laboratories Division of the Monitoring and Research Department. This purchase order will expire on December 31, 2019.

Hach Lachat QC8500 flow injection analyzers are used for the analysis of ammonia nitrogen, TKN, phosphorus, fluoride, and sulfate. These analyses are required by permits, regulations, and ordinances including: water reclamation plant influent and effluent samples for compliance with National Pollutant Discharge Elimination System (NPDES) permits, biosolids samples for compliance with the USEPA Part 503 rule, industrial discharges to ensure that dischargers are in compliance with the industrial pretreatment regulations, and the monitoring of the water quality in the Chicago area waterways to meet the IEPA designated Water Quality Standard. Process control samples use the DR2800-01 Spectrophotometer for NPDES permit parameters at various locations within our treatment plant to ensure reliable treatment.

Hach, the sole-service provider for preventive maintenance, repair and consumable supplies for seven Lachat QC8500 flow injection analyzers, DR2800-01 Spectrophotometer and peripheral accessories, has submitted pricing for the services required. The benefits that this service provides are that the Lachat QC8500 flow injection analyzers and peripheral equipment are maintained by vendor-trained technicians and the preventive maintenance and emergency repairs will greatly reduce instrument downtime due to failure. Inasmuch as Hach is the only source of supply for the services and consumable supplies required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Hach is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Hach in an amount not to exceed \$46,862.25.

Funds for the 2018 expenditure, in the amount of \$38,862.25, are available in Account 101-16000-612970. The estimated expenditure for 2019 in Account 101-16000-623570 is \$8,000.00. Funds for the 2019 expenditure are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:DC:TS:vp
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 6, 2018