



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0813, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 6, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to decrease Contract 16-708-11, Furnishing and Delivering Sodium Carbonate to the Egan Water Reclamation Plant, to BHS Marketing, LLC, in an amount of \$16,122.64 from an amount of \$97,422.34 to an amount not to exceed \$81,299.70, Account 101-67000-623560, Purchase Order 3089502

Dear Sir:

On April 7, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order for Contract 16-708-11, Furnishing and Delivering Sodium Carbonate to the Egan Water Reclamation Plant, to BHS Marketing, LLC, in an amount not to exceed \$265,395.50. The contract expired on July 9, 2018.

As of July 1, 2018, the attached list of change orders has been approved. The effect of these change orders resulted in a decrease in an amount of \$167,973.16 from the original amount awarded of \$265,395.50. The current contract value is \$97,422.34. The prior approved change orders reflect a 63.3% decrease to the original contract value.

A decrease in contract value is being requested because the expenditure for 2018 is less than anticipated, and to close out the contract.

This change order is in compliance with the Illinois Criminal Code since the change is due to circumstances not reasonably foreseeable at the time the contract was signed, and is in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to decrease Contract 16-708-11, in an amount of \$16,122.64 (approximately 16.5% of the current contract value) from an amount of \$97,422.34 to a final amount not to exceed \$81,299.70.

Funds will be restored to Account 101-67000-623560.

Requested, Thomas Conway, Acting Director of Maintenance and Operations, BAP:SO'C:MAG:JR
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management,
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 6, 2018

Attachment