



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0824, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 6, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order for Contract 18-910-22 (Re-Bid), Furnish and Deliver Four Cooling Tower Media and Parts to the Stickney Water Reclamation Plant, to Indi Enterprise, Inc., in an amount not to exceed \$96,828.52, Account 201-50000-645680, Requisition 1481917

Dear Sir:

On March 1, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-910-21, Furnish and Deliver Four Cooling Tower Media and Parts to the Stickney Water Reclamation Plant.

In response to a public advertisement of May 2, 2018, a bid opening was held on May 22, 2018. No bids were received for this contract.

In response to a public re-advertisement of June 27, 2018, a bid opening was held on July 17, 2018. The bid tabulation for this contract is:

IMBERT INTERNATIONAL INC.	\$87,651.60
INDI ENTERPRISE INC.	*\$96,828.52
*corrected total	

Six hundred thirteen (613) companies were notified of this contract being advertised and seventeen (17) companies requested specifications.

The low bidder, Imbert International, Inc., submitted a bid of \$87,651.60 with a bid deposit in the form of a bid bond in the amount of 5% of the bid amount which equals \$4,382.58. The bid deposit requirement is \$5,500.00. In addition, the bidder attached their own terms and conditions which are not acceptable. Therefore, the bid is considered non-responsive and rejected in accordance to pages G-1 and G-2 of the General Requirements, Specifications and Conditions. The Director of Procurement and Materials Management has informed Imbert International, Inc., of this action.

Indi Enterprise, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract is \$110,000.00, placing their bid of \$96,828.52 approximately 12 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 18-910-22 (Re-Bid) to Indi Enterprise, Inc., in an amount not to exceed \$96,828.52.

The contract shall begin after the mailing of a purchase order and terminate within 13 weeks or by December 31, 2018, whichever occurs sooner.

The bid deposit, in the amount of \$5,500.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds are available in Account 201-50000-645680.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 6, 2018