



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 6, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order for Contract 18-603-22 (Re-Bid), Furnish and Deliver Spring Loaded Covers for TARP Structures, to Neenah Foundry Company, in an amount not to exceed \$86,970.00, Account 201-50000-634620, Requisition 1497130

Dear Sir:

On April 5, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-603-21, Furnish, Deliver and Install Spring-Loaded Covers to North Branch TARP Structures.

In response to a public advertisement on May 30, 2018, a bid opening was held on June 19, 2018. No bids were received for this contract.

On July 12, 2018, authorization to amend the Board Order of April 5, 2018 was approved by the Board of Commissioners.

In response to a public re-advertisement on July 25, 2018, a bid opening was held on August 14, 2018. The bid tabulation for this contract is:

NEENAH FOUNDRY COMPANY	\$86,970.00
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The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reasons for not bidding: no other companies were interested in bidding on this contract. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Three hundred twenty-eight (328) companies were notified of this contract being advertised and two (2) companies requested specifications.

Neenah Foundry Company, the sole bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost of this contract is \$75,000.00, placing the bid of \$86,970.00, approximately 16 percent over the estimate.

The contract shall commence five business days from the mailing date of the purchase order and terminate December 31, 2018, or upon expenditure of available funds, whichever occur sooner.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish

and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 18-603-22 (Re-Bid), to Neenah Foundry Company, in an amount not to exceed \$86,970.00.

The bid deposit, in the amount of \$3,750.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

Funds for the expenditure are available in Account 201-50000-634620.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 6, 2018