



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0875, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 6, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order for Contract 18-613-21, Furnish and Deliver HVAC Coils to the Calumet Water Reclamation Plant, to Indi Enterprise, Inc., in an amount not to exceed \$131,967.03, Account 201-50000-634650, Requisition 1492217

Dear Sir:

On May 17, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 18-613-21, Furnish and Deliver HVAC Coils to the Calumet Water Reclamation Plant.

In response to a public advertisement of July 18, 2018, a bid opening was held on August 7, 2018. The bid tabulation for this contract is:

INDI ENTERPRISE, INC.	\$131,967.03
AUTUMN CONSTRUCTION SERVICES, INC.	\$132,900.00

Nineteen (19) companies were notified of this contract being advertised and sixteen (16) companies requested specifications.

Indi Enterprise, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost of this contract is \$175,000.00, placing their bid of \$131,967.03 approximately 24.6 percent below the estimate.

The contractor shall deliver all coils within 160 calendar days from the mailing date of the purchase order.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

The bid deposit, in the amount of \$8,800.00, will be retained in lieu of a performance bond, which is satisfactory to the Law Department and approved by the Director of Procurement and Materials Management.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 18-613-21 to Indi Enterprise, Inc., in an amount not to exceed \$131,967.03.

Funds for the expenditures are available in Account 201-50000-634650.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 6, 2018