



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

---

**File #:** 18-0920, **Version:** 1

---

### **TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 20, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order and enter into an agreement with Horizon Technology, Inc., for preventative maintenance and consumable supplies for the Solid-Phase Oil and Grease Automated Extractor System in the Industrial Waste Analytical Laboratories Division, in an amount not to exceed \$62,044.18 Accounts 101-16000-612970, 623570, Requisition 1500705

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Horizon Technology, Inc. (Horizon), for preventative maintenance and consumable supplies for the Solid-Phase Oil and Grease Automated Extractor System for the fats, oils and greases (FOG) analysis in the Industrial Waste Analytical Laboratories Division. This purchase order will expire on December 31, 2021.

Horizon solid-phase extraction FOG analyses are used for water reclamation plant influent and effluent samples for compliance with NPDES permits, regulations, industrial discharges to ensure that dischargers are in compliance with the industrial pretreatment regulations, screening samples for the Resource Recovery Ordinance, and the monitoring of water quality in the Chicago area waterways to meet the IEPA designated Water Quality Standard.

Horizon is the original equipment manufacturer and the sole provider for maintenance of the Solid-Phase Oil and Grease Automated Extractor System, as well as the consumables, accessories and service components for this equipment. Horizon has submitted pricing for the services required. The benefits that this service provides are that the equipment is maintained by vendor-trained technicians and the preventative maintenance and emergency repairs will greatly reduce instrument downtime due to failure. Inasmuch as Horizon is the only source of supply for the services and consumables required nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

Horizon is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with Horizon in an amount not to exceed \$62,044.18.

Funds are being requested for the 2019 in Accounts 101-16000-612970, 623570 in the amount of \$20,220.20 and are contingent on the Board of Commissioners' approval of the District's budget for that year. The estimated expenditure for 2020 is \$20,676.84, and 2021 is \$21,147.14. Funds for the 2020 and 2021 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:DC:RR:vp

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 20, 2018