



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0939, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 20, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order to University of Wisconsin, pursuant to the Terms of Master Agreement 17-RFP-34, to conduct NFPA 70E-2018 Arc Flash Prevention and Protection refresher training for approximately 130 employees, in a total amount not to exceed \$20,100.00, Account 101-25000-601100, Requisition 1502315

Dear Sir:

Authorization is requested to issue a purchase order to the University of Wisconsin for Arc Flash Prevention and Protection refresher training for approximately 130 employees. The terms of the Master Agreement with the University of Wisconsin, approved by the Board of Commissioners on December 21, 2017, provide for a cost not to exceed \$20,100.00.

The refresher trainings will provide updated information on the National Fire Protection Associate (NFPA) Standard 70E-2018 Standard for Electrical Safety in the Workplace, with a focus on Arc Flash Prevention and Protection, updates, and implications of updates from the 2018 revision of the standard.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to the University of Wisconsin, under the terms and conditions of Master Agreement 17-RFP-34, in an amount not to exceed \$20,100.00. The training will be completed by December 31, 2018.

Funds are available in Account 101-25000-601100.

Requested, Beverly K. Sanders, Director of Human Resources, BKS:RJB

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 20, 2018