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TRANSMITTAL LETTER FOR BOARD MEETING OF SEPTEMBER 20, 2018

COMMITTEE ON PROCUREMENT

Mr. John Murray, Acting Executive Director

Issue purchase order to Stevenson Crane Service Inc., to Furnish and Deliver an Articulating Boom Lift to the Stickney Water Reclamation Plant, under Sourcewell (formerly NJPA) Purchasing Contract No. 042815-TER, in an amount not to exceed $71,284.20, Account 201-50000-634860, Requisition 1487342

Dear Sir:

Authorization is requested to issue a purchase order to Stevenson Crane Service Inc., to furnish and deliver a Genie Model Z-45/25J RT Self Propelled 4WD Articulating Boom Lift to the Stickney Water Reclamation Plant. The articulating boom lift will be delivered by December 31, 2018.

Sourcewell (formerly NJPA) currently has a competitively bid contract with Terex USA LLC, for the purchase of lifts, cranes and other equipment. Stevenson Crane Service Inc. is the local distributor for Terex USA LLC. On May 19, 2011, the Board of Commissioners granted authority to participate in the NJPA purchasing cooperative. The invitation to bid was issued to establish a contract to enable all state agencies and authorized local governmental units to purchase current model year production vehicles during the contract period. The term of the contract began on May 19, 2015, and expires on May 19, 2019. The use of the Sourcewell contract will expedite the ordering and delivery of the articulating boom lift.

Stevenson Crane Service Inc., is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable to this requisition because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order to Stevenson Crane Service Inc., in an amount not to exceed $71,284.20.

Funds are available in Account 201-50000-634860.

Requested, Sergio E. Serafino, Acting Director of Maintenance and Operations
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:es
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for September 20, 2018

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