



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-0979, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to increase purchase order and amend the agreement with e-Builder, Inc. for Contract 16-RFP-11, Electronic Project Management System and Technical Support Services for a one year period, in an amount of \$23,000.00, from an amount of \$723,558.00 to an amount not to exceed \$746,558.00, Account 401-50000-612430, Purchase Order 3091890

Dear Sir:

On September 1, 2016, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with e-Builder, Inc., for Contract 16-RFP-11 Electronic Project Management System and Technical Support Services for a one-year period, in a total amount not to exceed \$723,558.00.

This purchase order has no prior change orders.

This increase is necessary due to an additional need for training of Maintenance and Operations (M&O) personnel.

This change order is in compliance with the Illinois Criminal Code since the changes are due to circumstances not reasonably foreseeable at the time the purchase order was issued, and are in the best interest of the District.

It is hereby recommended that the Board of Commissioners authorize the Director of Procurement and Materials Management to execute a change order to increase the purchase order and amend the agreement in an amount of \$23,000.00 (approximately 4.8% of the current purchase order value), from an amount of \$723,558.00 to an amount not to exceed \$746,558.00.

Funds are available in Account 401-50000-612430.

Requested, Sergio Serafino, Acting Director of Maintenance and Operations, BAP:SO'C:MAG:JR:WB  
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 4, 2018