



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-0992, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authorization to rescind Board Order to issue purchase order and enter into an agreement with Auto Plus - Pep Boys to provide automobile preventive maintenance and repair services for 245 Fleet Vehicles, under National Joint Power Alliance (NJPA) Contract 062916-PEP, in an amount not to exceed \$537,688.00, Account 101-15000-612860, Requisition 1489243, Agenda Item No. 32, File No. 18-0244

Dear Sir:

On March 15, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to issue a purchase order and enter into an agreement with Auto Plus - Pep Boys to provide automobile preventive maintenance and repair services for 245 Fleet Vehicles, under National Joint Power Alliance (NJPA) Contract 062916-PEP, Agenda Item No. 32, File No. 18-0244.

An evaluation of the efficiency of entering into an agreement to provide automobile preventive maintenance and repair services along with a separate agreement to provide a fleet management software package, as compared to a comprehensive fleet vehicle management services agreement indicated that the comprehensive fleet vehicle management services agreement option would best meet the District's operational requirements. Therefore, there is no longer a need to pursue an automobile preventive maintenance and repair services agreement separately.

In view of the foregoing, the Director of Procurement and Materials Management recommends that the issuance of a purchase order and agreement to Auto Plus - Pep Boys, in an amount not to exceed \$537,688.00, be rescinded.

These services will be procured through Contract 17-RFP-28R Fleet Vehicle Maintenance Management Services for a 36-Month Period, which was awarded at the September 20, 2018 Board Meeting.

Requested, Eileen M. McElligott, Administrative Services Officer, JRM:LSA
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 4, 2018