



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-1012, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order for Contract 18-118-11, Furnish and Deliver Automatic Samplers, to Gasvoda & Associates, Inc., in an amount not to exceed \$33,452.98, Account 101-16000-623570, Requisition 1497128

Dear Sir:

On July 12, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-118-11, Furnish and Deliver Automatic Samplers. The contract will expire on December 31, 2018.

In response to a public advertisement of August 15, 2018, a bid opening was held on September 4, 2018. The bid tabulation for this contract is:

GASVODA & ASSOCIATES, INC.	\$33,452.98
HACH COMPANY	\$34,136.74

Seven hundred thirty-seven (737) companies were notified of this contract being advertised and twenty-three (23) companies requested specifications.

Gasvoda & Associates, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$34,100.00, placing their bid of \$33,452.98 approximately 1.9 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D was not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 18-118-11 to Gasvoda & Associates, Inc., in an amount not to exceed \$33,452.98.

There was no bid deposit required for this contract.

Funds are available in Account 101-16000-623570.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm  
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement  
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board

of Commissioners for October 4, 2018