



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

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TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to award Contract 18-032-11, Furnish and Deliver Coveralls, Rainwear and Boots to Various Locations for a One (1) Year Period, Groups A, B and C to Stauffer Manufacturing Company, in an amount not to exceed \$35,762.17, Account 101-20000-623700.

Dear Sir:

On July 12, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 18-032-11 furnish and deliver coveralls, rainwear and boots to various locations for a one (1) year period, beginning approximately November 1, 2018 and ending October 31, 2019.

In response to a public advertisement of July 25, 2018, a bid opening was held on August 14, 2018. The bid tabulation for this contract is:

GROUP A - COVERALLS

STAUFFER MANUFACTURING COMPANY	\$22,456.33
FISHER SCIENTIFIC COMPANY, LLC	\$24,260.65
CICERO MFG. & SUPPLY CO, INC.	\$29,421.11
FAIRMONT SUPPLY COMPANY	\$33,871.09

GROUP B - RAINWEAR

STAUFFER MANUFACTURING COMPANY	\$1,596.46
OCCUPATIONAL TRAINING & SAFETY SUPPLY, INC.	\$1,640.40
CICERO MFG. & SUPPLY CO, INC.	*\$1,939.57
FISHER SCIENTIFIC COMPANY, LLC	\$2,932.25
FAIRMONT SUPPLY COMPANY	*\$3,170.95

*corrected total

GROUP C - BOOTS

FAIRMONT SUPPLY COMPANY	\$8,322.68
STAUFFER MANUFACTURING COMPANY	\$11,709.38
FISHER SCIENTIFIC COMPANY, LLC	\$12,418.80
OCCUPATIONAL TRAINING & SAFETY SUPPLY, INC.	*\$14,253.50

*corrected total

Six hundred and ten (610) companies were notified of the contract being advertised and thirty-two (32) companies requested specifications.

Stauffer Manufacturing Company, the lowest responsible bidder for Groups A and B, is proposing to perform

the contract in accordance with the specifications. The estimated cost for Groups A and B of this contract was \$24,800.00, placing the total bid of \$24,052.79 approximately 3 percent below the estimate.

Fairmont Supply Company, the lowest bidder for Group C, notified the District that they misquoted the pricing for Items 14, 15, and 16 of this Group and cannot honor their bid price. Therefore, this bid is rejected in the public's best interest. The Director of Procurement and Materials Management has notified Fairmont Supply Company of this action.

Stauffer Manufacturing Company, the lowest responsible bidder for Group C, is proposing to perform the contract in accordance with the specifications. The estimated cost for Group C of this contract was \$13,000.00, placing the total bid of \$11,709.38 approximately 9.9 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 18-032-11, Groups A, B and C, to Stauffer Manufacturing Company, in an amount not to exceed \$35,762.17.

Purchase orders will be issued when material is required. Payment will be based on the unit cost as indicated in the contract documents. There was no bid deposit required for this contract. Funds are available in Account 101-20000-623700.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:cc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 4, 2018

Attachments