



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-1027, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 4, 2018

COMMITTEE ON PROCUREMENT

John P. Murray, Acting Executive Director

Issue purchase order for Contract 19-102-11 Furnish and Deliver Laboratory Supplies, Glassware and Chemicals, to Fisher Scientific Company L.L.C., in an amount not to exceed \$114,420.00, Account 101-16000-623570, Requisition 1498046

Dear Sir:

On August 2, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids Contract 19-102-11, Furnish and Deliver Laboratory Supplies, Glassware and Chemicals.

In response to a public advertisement of August 15, 2018, a bid opening was held on August 28, 2018. The bid tabulation for this contract is:

FISHER SCIENTIFIC COMPANY L.L.C.	\$114,420.00
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Seven hundred and sixty-five (765) companies were notified of this contract being advertised and twenty-two (22) companies requested specifications.

The Director of Procurement and Materials Management has reviewed the bidders' list for this contract, and is satisfied that the market for this service has been adequately solicited. A planholders' survey revealed the following reason for not bidding: could not supply the requested materials. In light of these findings, the Director of Procurement and Materials Management is of the opinion that the bid received is a fair and reasonable price, and nothing would be gained by rejecting the sole bid and re-advertising this contract.

Fisher Scientific Company L.L.C., the sole bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost for this contract was \$153,000.00, placing their bid of \$114,420.00 approximately 25.2 percent below the estimate.

The Multi-Project Labor Agreement (MPLA) was not included in this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

The contract will expire on December 31, 2021.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order for Contract 19-102-11, to Fisher Scientific Company L.L.C., in an amount not to exceed \$114,420.00.

No bid deposit was required for this contract.

Funds are being requested in 2019, in the amount of \$51,000.00, in Account 101-16000-623570. The estimated expenditures for 2020 are \$31,710.00, and for 2021 are \$31,710.00. Funds for the 2020 and 2021 expenditures are contingent on the Board of Commissioners' approval of the District's budget for those years.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:cm
Respectfully Submitted, Barbara J. McGowan, Chairman, Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 4, 2018