



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-1040, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF OCTOBER 18, 2018

COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Issue purchase order and enter into an agreement with Environmental Resource Associates to furnish and deliver Proficiency Testing Standards, in an amount not to exceed \$17,000.00, Account 101-16000-623570, Requisition 1502967

Dear Sir:

Authorization is requested to issue a purchase order and enter into an agreement with Environmental Resource Associates (ERA) to furnish and deliver proficiency testing standards. This purchase order will expire on December 31, 2019.

ERA is the only provider that offers all proficiency testing standards in water/soil (inorganic, organic, whole effluent toxicity, etc.) required by the Metropolitan Water Reclamation District of Greater Chicago to maintain laboratory accreditation and certification by the Illinois Department of Public Health, the Illinois Environmental Protection Agency, and the National Environmental Laboratory Accreditation Program.

ERA, the sole-service provider to furnish and deliver proficiency testing standards, has submitted pricing for the services required. Inasmuch as ERA is the only source of supply for the services required, nothing would be gained by advertising for bids (Section 11.4 of the Purchasing Act).

ERA is registered and in good standing with the State of Illinois.

The Multi-Project Labor Agreement is not applicable due to the specialized nature of the services required.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to issue a purchase order and enter into an agreement with ERA, in an amount not to exceed \$17,000.00.

Funds are being requested in 2019, in Account 101-16000-623570, and are contingent on the Board of Commissioners' approval of the District's budget for that year.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:DC:cs
Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for October 18, 2018