



# Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street  
Chicago, IL 60611

## Legislation Text

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**File #:** 18-1160, **Version:** 1

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### **TRANSMITTAL LETTER FOR BOARD MEETING OF NOVEMBER 15, 2018**

#### COMMITTEE ON PROCUREMENT

Mr. John P. Murray, Acting Executive Director

Authority to advertise Contract 19-101-11 Perform Olfactometry Analysis of Odorous Gas Samples, estimated cost \$30,300.00, Account 201-50000-612440, Requisition 1498109

Dear Sir:

Contract documents and specifications have been prepared to advertise for bid Contract 19-101-11 to perform olfactometry analysis of odorous gas samples. The term of this contract is for approximately two years, beginning on approximately January 10, 2019, and ending December 31, 2020.

The purpose of this contract is to perform olfactometry analysis of odorous gas samples by an accredited laboratory under the procedures of the American Section of the International Association for Testing Materials (ASTM International) E679-04, "Standard Practice for Determination of Odor and Taste Thresholds by a Forced-Choice Ascending Concentration Series Method of Limits," and/or EN13725:2003, "Air Quality - Determination of Odour Concentration by Dynamic Olfactometry," and ASTM E544, "Standard Practice for Referencing Suprathreshold Odor Intensity." These tests are necessary to provide needed data to determine the effectiveness of existing odor control, as well as to provide essential data to evaluate odor control strategies for all District locations.

The estimated cost for this contract is \$30,300.00. The estimated 2019 and 2020 expenditures are \$16,200.00 and \$14,100.00, respectively.

A bid deposit is not required for this contract.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because the classification of work does not fall within the provisions of the MPLA.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because the estimate is less than the minimum threshold established by Section 4 of the Affirmative Action Ordinance.

The tentative schedule for this contract is as follows:

Advertise	December 5, 2018
Bid Opening	December 18, 2018
Award	January 10, 2019
Completion	December 31, 2020

Funds for 2019 are being requested in Account 201-50000-612440 and are contingent on the Board of Commissioners' approval of the District's budget for that year. Funds for 2020 are contingent on the Board of Commissioners' approval of the District's budget for that year.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to advertise Contract 19-101-11.

Requested, Edward W. Podczerwinski, Director of Monitoring and Research, EWP:KB:HZ:JSG:kq

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management

Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement

Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for November 15, 2018