



Metropolitan Water Reclamation District of Greater Chicago

100 East Erie Street
Chicago, IL 60611

Legislation Text

File #: 18-1255, **Version:** 1

TRANSMITTAL LETTER FOR BOARD MEETING OF DECEMBER 6, 2018

COMMITTEE ON PROCUREMENT

Mr. Brian A. Perkovich, Executive Director

Authority to award Contract 19-022-11, Furnish and Deliver Diesel Fuel to Various Locations, for a One (1) Year Period, to Avalon Petroleum Company, Inc., in an amount not to exceed \$300,988.46, Accounts 101-16000, 66000, 67000, 68000, 69000-623820, Requisitions 1498047, 1502134, 1502135, 1502574, 1502956, and 1502971.

Dear Sir:

On October 4, 2018, the Board of Commissioners authorized the Director of Procurement and Materials Management to advertise for bids, Contract 19-022-11 furnish and deliver diesel fuel to various locations for a one (1) year period, beginning approximately January 1, 2019 and ending December 31, 2019.

In response to a public advertisement of October 17, 2018, a bid opening was held on November 6, 2018. The bid tabulation for this contract is:

Avalon Petroleum Company, Inc.	\$300,988.46
G. Cooper Oil Company, Inc.	\$316,037.46
Al Warren Oil Company, Inc.	\$318,912.46
Mohr Oil Company	\$333,762.46
Bell Fuels, Inc.	\$338,073.66

One hundred ninety-nine (199) companies were notified of the contract being advertised and sixteen (16) companies requested specifications.

Avalon Petroleum Company, Inc., the lowest responsible bidder, is proposing to perform the contract in accordance with the specifications. The estimated cost of this contract was \$290,000.00, placing the total bid of \$300,988.46 approximately 3.8% above the estimate.

The Multi-Project Labor Agreement (MPLA) is not applicable to this contract because it is primarily a furnish and deliver contract.

The Affirmative Action Ordinance, Revised Appendix D is not included in this contract because it is primarily a furnish and deliver contract.

In view of the foregoing, it is recommended that the Director of Procurement and Materials Management be authorized to award Contract 19-022-11, to Avalon Petroleum Company, Inc., in an amount not to exceed \$300,988.46. Purchase orders will be issued for the diesel grade fuel oil required. Payment will be based on the bi-monthly gallon prices as indicated in the contract documents.

Funds are being requested for 2019 in Accounts 101-16000, 66000, 67000, 68000, 69000-623820, and are

contingent on the Board of Commissioners' approval of the District's budget for that year.

Recommended, Darlene A. LoCascio, Director of Procurement and Materials Management, DAL:SEB:MS:cc
Respectfully Submitted, Barbara J. McGowan, Chairman Committee on Procurement
Disposition of this agenda item will be documented in the official Regular Board Meeting Minutes of the Board of Commissioners for December 6, 2018